

The Order for Enforcement of the Act on Access to Information Held by Administrative Organs is hereby promulgated.

Order for Enforcement of the Act on Access to Information Held by Administrative Organs

(Cabinet Order No. 41 of February 16, 2000)

The Cabinet enacts this Cabinet Order pursuant to the provisions of Article 2, paragraph (1), items (iv) and (v), and paragraph (2), item (ii), Article 3, Article 9, paragraph (1), Article 13, paragraphs (1) and (2), Article 14, paragraphs (1) and (2), Article 16, paragraphs (1) and (3), Article 17, Article 37, paragraph (2), and Article 43 of the Act on Access to Information Held by Administrative Organs (Act No. 42 of 1999).

(Organs Designated by Cabinet Order Referred to in Article 2, Paragraph (1), Items (iv) and (v) of the Act)

Article 1 (1) The extraordinary organ specified by Cabinet Order that is referred to in Article 2, paragraph (1), item (iv) of the Act on Access to Information Held by Administrative Organs (referred to as "the Act" below) is the National Police Agency.

(2) The extraordinary organ specified by Cabinet Order that is referred to in Article 2, paragraph (1), item (v) of the Act is a public prosecutors office.

(Facilities Specified by Cabinet Order Referred to in Article 2, Paragraph (2), Item (iii) of the Act)

Article 2 The facilities specified by Cabinet Order that are referred to in Article 2, paragraph (2), item (iii) of the Act are the facilities designated by the Prime Minister pursuant to the provisions of Article 3, paragraph (1) of the Order for Enforcement of the Public Records and Archives Management Act (Cabinet Order No. 250 of 2010).

(Scope of Historical Materials Referred to in Article 2, Paragraph (2), Item (iii) of the Act)

Article 3 The historical or cultural materials or materials for academic research, which are referred to in Article 2, paragraph (2), item (iii) of the Act, are materials preserved by the method prescribed in Article 4 of the Order for Enforcement of the Public Records and Archives Management Act.

(Persons Specified by Cabinet Order Referred to in Article 3 of the Act)

Article 4 The persons specified by Cabinet Order that is referred to in Article 3 of the Act are the following persons:

- (i) for the National Police Agency, the Commissioner General of the National Police Agency;
- (ii) for the Supreme Public Prosecutors Office, the Prosecutor General;
- (iii) for a high public prosecutors' office, the Superintending Prosecutor of the office;
- (iv) for a district public prosecutors office, the Chief Prosecutor of the office; and
- (v) for a local public prosecutors' office, the Chief Prosecutor of the district public prosecutors office that corresponds to the district court having jurisdiction over the locality of the court corresponding to the local public prosecutors office.

(Matters to Be Stated in Written Disclosure Requests)

Article 5 (1) The following matters may be stated in a written disclosure request related to an administrative document concerning a disclosure request:

- (i) the desired method of implementation of disclosure;
 - (ii) when requesting the implementation of the disclosure at the office (meaning the method of disclosure of administrative documents by a method other than that prescribed in the following item and the method stated in Article 9, paragraph (2), item (i), sub-item (d), and paragraph (3), item (iii), sub-item (f); the same applies below in this item, paragraph (1), item (iii) and paragraph (2), item (i) of the following Article, and Article 11, paragraph (1), item (iii)), the date on which the disclosure at the office is desired to be implemented; and
 - (iii) if a request is made for the implementation of the disclosure of an administrative document by the method of sending its copy, that fact.
- (2) The term "method of implementation of disclosure" as used in item (i) of the preceding paragraph, paragraph (1), items (i) and (ii) of the following Article, Article 11, paragraph (1), item (i), and Article 14, paragraph (4) means the method of implementation of disclosure prescribed in Article 9.

(Matters Specified by Cabinet Order Referred to in Article 9, Paragraph (1) of the Act)

Article 6 (1) The matters specified by Cabinet Order referred to in Article 9, paragraph (1) of the Act are the following matters:

- (i) the method of implementation of disclosure which may be requested for the administrative document related to a disclosure decision;
- (ii) the amount of the fee for the implementation of disclosure (referred to as "fee for implementation of disclosure" below) for each method of

implementation of disclosure referred to in the preceding item (for the method of implementation of disclosure for which a reduction or an exemption of the amount of the fee for implementation of disclosure should be granted pursuant to the provisions of Article 14, paragraph (4), including that fact);

- (iii) the day, time, and place implementation of disclosure at the office may be conducted, and if disclosure at the office is desired, the fact that the day implementation of disclosure at an office is desired should be selected from the days disclosure may be made at the office at the time of making a proposal under the provisions of Article 14, paragraph (2) of the Act;
 - (iv) the number of days required for the preparation and the expenses required for sending a copy when implementing the disclosure of an administrative document by the method of sending its copy; and
 - (v) the number of days required for preparation when implementing the disclosure of an administrative document by the method specified in Article 9, paragraph (2), item (i) (limited to the part concerning sub-item (d) of that item) or paragraph (3), item (iii) (limited to the part concerning sub-item (f) of that item) and other matters necessary for implementing the disclosure.
- (2) Notwithstanding the provisions of the preceding paragraph, the matters specified by Cabinet Order that is referred to in Article 9, paragraph (1) of the Act when the matters stated in the items of paragraph (1) of the preceding Article are entered in a written disclosure request, are the matters specified in the following items in accordance with the category of cases stated in each of those items:
- (i) if the disclosure of an administrative document by the method referred to in paragraph (1), item (i) of the preceding Article may be implemented (for the disclosure at an office, limited to the case in which the disclosure may be implemented on the day referred to in item (ii) of that paragraph): that fact, and the matters stated in item (i) and items (iii) through (v) of the preceding paragraph (excluding those related to the method referred to in paragraph (1), item (i) of that Article), and the matters stated in item (ii) of the preceding paragraph; and
 - (ii) in cases other than the case referred to in the preceding item: that fact, and the matters stated in the items of the preceding paragraph.

(Matters Specified by Cabinet Order Referred to in Article 13, Paragraph (1) of the Act)

Article 7 The matters specified by Cabinet Order that is referred to in Article 13, paragraph (1) of the Act are the following matters:

- (i) the date of the request for disclosure;
- (ii) the content of the information on the third party recorded in the

administrative document related to the request for disclosure; and
(iii) the place and deadline for submitting a written opinion.

(Matters Specified by Cabinet Order Referred to in Article 13, Paragraph (2) of the Act)

Article 8 The matters specified by Cabinet Order that is referred to in Article 13, paragraph (2) of the Act are the following matters:

- (i) the date of the request for disclosure;
- (ii) the category of application of the provisions of Article 13, paragraph (2), item (i) or item (ii), and the reason for applying those provisions;
- (iii) the content of the information on the third party recorded in the administrative document related to the disclosure request; and
- (iv) the place and deadline for submitting a written opinion.

(Method of Implementation of Disclosure of Administrative Documents)

Article 9 (1) The method of inspection of the documents or pictures stated in the following items is to inspect what is specified in each of those items:

- (i) a document or picture (excluding those that fall under the following item through item (iv), or paragraph (4)): the document or picture (if the provisions of the proviso to Article 14, paragraph (1) of the Act apply, the objects prescribed in item (i), sub-item (a) of the following paragraph);
- (ii) a microfilm: the microfilm projected by a dedicated device; provided, however, that if this is difficult, a sheet of Japanese Industrial Standard "A" Series size 1 (referred to as "A1 size" below) or a smaller size paper on which the microfilm is printed;
- (iii) a photographic film: a sheet of photographic paper (limited to a photographic paper with a length of 89 millimeters and a width of 127 millimeters, or a photographic paper with a length of 203 millimeters and a width of 254 millimeters; the same applies below) on which the photographic film is printed; or
- (iv) slides (excluding those in the case prescribed in paragraph (5); the same applies in item (iv) of the following paragraph): the slides projected by a dedicated device.

(2) The method of implementing disclosure of the documents or pictures stated in the following items under the provisions of Article 14, paragraph (1) of the Act (for item (i), sub-item (d), the provisions of that paragraph and Article 7, paragraph (1) of the Act on the Advancement of Government Administration Processes That Use Information and Communications Technology (Act No. 151 of 2002; referred to as the "Act on Use of Information and Communications Technology" below)) is the method specified in each of those items:

- (i) a document or picture (excluding those that fall under the following item

through item (iv), or paragraph (4)): the following methods (for the methods stated in sub-items (b) through (d), limited to when there is no risk of hindering the preservation of the document or picture, and, when an administrative organ may implement the disclosure of the document or picture using a processing device and program (meaning commands given to a computer which has been combined so as to obtain a single result; the same applies below) that it possesses; for the method stated in sub-item (d), limited to when a request for disclosure has been made by using the electronic data processing system prescribed in Article 6, paragraph (1) of the Act on Use of Information and Communications Technology pursuant to the provisions of that paragraph (referred to as "case of electronic disclosure request" below)):

- (a) delivery of a document or picture copied onto a sheet of Japanese Industrial Standard "A" Series size 3 (referred to as "A3 size" below) or a smaller size paper using a copy machine (excluding the method stated in sub-item (b)); provided, however, that if this is difficult, the delivery of a document or picture copied onto a sheet of A1 size or Japanese Industrial Standard "A" Series size 2 (referred to as "A2 size" below) paper using a copy machine (excluding the method stated in sub-item (b)) or the delivery of a sheet of photographic paper on which the image of the document or picture photographed on photographic film has been printed;
- (b) delivery of a document or picture that has been copied in color on paper using a copy machine;
- (c) delivery of an optical disc (limited to those that can be reproduced using a playback equipment for optical discs whose diameter is 120 millimeters which conform to the Japanese Industrial Standard X 0606 and X 6281, or X 6241; the same applies in item (iii), sub-item (e) of the following paragraph) on which an electronic record created by scanning the document or picture has been copied; and
- (d) the method of implementing disclosure of the document or picture by using an electronic data processing system prescribed in Article 6, paragraph (1) of the Act on Use of Information and Communications Technology pursuant to the provisions of Article 7, paragraph (1) of the Act on Use of Information and Communications Technology (referred to as "method by applying the Act on Use of Information and Communications Technology" below in row (i), (h) of the Appended Table);
- (ii) a microfilm: delivery of a sheet of Japanese Industrial Standard "A" Series size 4 paper (referred to as "A4 size" below) on which the microfilm has been printed; provided, however, that if this is difficult, the delivery of a sheet of A1, A2, or A3 size paper on which the microfilm is printed;
- (iii) a photographic film: delivery of photographic paper on which the

- photographic film is printed; and
 - (iv) slides: delivery of photographic paper on which the slides are printed.
- (3) The methods specified by Cabinet Order that are referred to in Article 14, paragraph (1) of the Act concerning the electronic or magnetic records stated in the following items are the methods specified in each of those items:
- (i) an audio tape (excluding a tape prescribed in paragraph (5); the same applies below in this item) or audio disc: the following methods:
 - (a) listening to the audio tape or audio disc reproduced by a dedicated device; and
 - (b) delivery of an audio cassette tape (limited to those with a recording time of 120 minutes that conform to the Japanese Industrial Standard C 5568; the same applies in row (v), (b) of Appended Table) on which the audio tape or audio disc is copied;
 - (ii) a video tape or video disc: the following methods:
 - (a) viewing of the video tape or video disc reproduced by a dedicated device; and
 - (b) delivery of a video cassette tape (limited to those with a recording time of 120 minutes that conform to the Japanese Industrial Standard C 5581; the same applies below) on which the video tape or video disc is copied;
 - (iii) an electronic or magnetic record (excluding those that fall under the preceding two items, the following item, or the following paragraph): the following methods that an administrative organ can implement disclosure by using a processing device and program it possesses (for the method stated in sub-item (f), limited to the case of making an electronic disclosure request):
 - (a) inspection of a sheet of A3 size or smaller size paper on which the electronic or magnetic record is output and printed;
 - (b) inspection or viewing of the electronic or magnetic record reproduced by a dedicated device (limited to a device installed in order to be used for inspection or viewing by a person who is to receive the disclosure; the same applies in row (vii), (b) of the Appended Table);
 - (c) delivery of a sheet of A3 size or smaller size paper on which the electronic or magnetic record is output and printed (excluding the delivery that falls under the method stated in (d));
 - (d) delivery of a sheet of A3 size or smaller size paper on which the electronic or magnetic record is output and printed in color;
 - (e) delivery of an optical disc on which the electronic or magnetic record is copied; and
 - (f) the method of copying the electronic or magnetic record on a file stored in a computer to be used by the person who receives the disclosure by using an electronic data processing system (referred to as "method of using an electronic data processing system" in row (vii), (g) of the Appended Table)

- (meaning an electronic data processing system that connects a computer used by an administrative organ (including an input and output device; the same applies below in this item) with a computer used by the person that receives disclosure via a telecommunications line); and
- (iv) an electronic or magnetic record (limited to those that has characteristics that prevent the implementation of disclosure by the method stated in sub-item (e) of the preceding item): the following methods that the administrative organ may perform using the processing device and program that it possesses:
- (a) the methods stated in sub-items (a) through (c), and sub-item (f) of the preceding item (for the method stated in sub-item (f) of that item, limited to the case of making an electronic disclosure request);
 - (b) delivery of an open-reel tape with a width of 12.7 millimeters (limited to those with a length of 731.52 meters that conform to the Japanese Industrial Standard X 6103, X 6104, or X 6105; the same applies in row (vii), (h) of the Appended Table) on which the electronic or magnetic record is copied;
 - (c) delivery of a magnetic tape cartridge with a width of 12.7 millimeters (limited to those that conform to the Japanese Industrial Standard X 6123, X 6132, or X 6135 or the standards of the International Organization for Standardization or the International Electrotechnical Commission (referred to as the "International Standard" below) 14833, 15895, or 15307; the same applies in item (vii), (i) of the Appended Table) on which the electronic or magnetic record is copied;
 - (d) delivery of a magnetic tape cartridge with a width of 8 millimeters (limited to those that conform to the Japanese Industrial Standard X 6141 or X 6142 or the International Standard 15757; the same applies in item (vii), (j) of the Appended Table) on which the electronic or magnetic record is copied; and
 - (e) delivery of a magnetic tape cartridge with a width of 3.81 millimeters (limited to those that conform to the Japanese Industrial Standard X 6127, X 6129, X 6130, or X 6137; the same applies in item (vii), (k) of the Appended Table) on which the electronic or magnetic record is copied.
- (4) The methods of implementation of disclosure of a motion picture film are the following methods:
- (i) viewing of the motion picture film projected by a dedicated device; and
 - (ii) delivery of a video cassette tape on which the motion picture film is copied.
- (5) The methods of implementation of disclosure when viewing slides and listening to audio tape on which the sound of the content of the slides are recorded at the same time are the following methods:
- (i) viewing of the slides and listening to the audio tape reproduced by dedicated

- devices; and
- (ii) delivery of a video cassette tape on which the slides and the audio tape are copied.

(Report of Method of Implementation of Disclosure)

Article 10 (1) The report under the provisions of Article 14, paragraph (2) of the Act must be made in writing.

- (2) If the notice prescribed in Article 9, paragraph (1) of the Act of the fact that the case falls under Article 6, paragraph (2), item (i) (limited to the cases in which the fee for implementation of disclosure is free of charge), and a person that receives the disclosure does not change any matters stated in the items of Article 5, paragraph (1), the person is not required to submit a report under the provisions of Article 14, paragraph (2) of the Act again.

(Matters Specified by Cabinet Order Referred to in Article 14, Paragraph (2) of the Act)

Article 11 (1) The matters specified by Cabinet Order that are referred to in Article 14, paragraph (2) of the Act are the following matters:

- (i) the desired method of implementation of disclosure (if different method of implementation of disclosure are desired for each part of the administrative document related to a disclosure decision, that fact and the method of implementation of disclosure for each of those parts);
- (ii) if requesting the implementation of the disclosure for a part of the administrative document related to a disclosure decision, that fact and that part of the administrative document;
- (iii) if requesting the implementation of disclosure at the office, the day on which the disclosure at the office is desired to be implemented; and
- (iv) if requesting the implementation of disclosure of an administrative document by the method of sending its copy, that fact.
- (2) Notwithstanding the provisions of the preceding paragraph, the matter specified by Cabinet Order that is referred to in Article 14, paragraph (1) of the Act in the case the notice prescribed in Article 9, paragraph (1) of the Act of the fact that the case falls under Article 6, paragraph (2), item (i) has been given (excluding the case in which the fee for implementation of disclosure is free of charge) is the intention of the person to receive the disclosure of an administrative document.

(Proposal of Further Disclosure)

Article 12 (1) The proposal under the provisions of Article 14, paragraph (4) of the Act must be made by using a document stating the following matters:

- (i) the day on which the notice prescribed in Article 9, paragraph (1) of the Act

- has been given;
- (ii) the day on which the first disclosure is received; and
 - (iii) the matters stated in the items of paragraph (1) of the preceding Article.
- (2) In the case referred to in the preceding paragraph, the same method as the method of implementation used for an administrative document that has already been disclosed (if a part of the document has been disclosed, that part) may not be requested for the administrative document; provided, however, that this does not apply if there are legitimate grounds for requesting that same method.

(Amount of Fees)

Article 13 (1) The amount of the fees referred to in Article 16, paragraph (1) of the Act is the amount specified in the following items in accordance with the category of fees stated in each of those items:

- (i) fee for a disclosure request (referred to as "disclosure request fee" below):
 - 300 yen for an administrative document related to a disclosure request (when making a disclosure request using an electronic data processing system prescribed in Article 6, paragraph (1) of the Act on Use of Information and Communications Technology pursuant to the provisions of that paragraph, 200 yen); and
- (ii) fee for implementation of disclosure: the amount specified in the right-hand column of the Appended Table for each type of administrative document stated in the left-hand column of that Table in accordance with the method of implementation of disclosure stated in the middle column of that Table (if receiving disclosure by multiple methods of implementation, the sum of the amounts; referred to as "basic amount" below in this item and the following paragraph); provided, however, that there will be no fee for implementation of disclosure until the basic amount (if further disclosure is to be received pursuant to the provisions of Article 14, paragraph (4) of the Act, the amount obtained by adding the basic amount for receiving disclosure to the basic amount at the time the implementation of disclosure has already been requested) reaches the amount equivalent to the amount specified in the preceding item (if the amount falls under any of the following sub-items (a) through (c), the amount specified in each of the following sub-items (a) through (c); the same applies below in this item, except sub-item (c)), and if the amount exceeds the amount equivalent to the amount specified in the preceding paragraph (excluding the case in which further disclosure is received pursuant to that paragraph (4), and the basic amount at the time the implementation of disclosure has already been requested exceeds the amount equivalent to the amount specified in the preceding item), the amount obtained by deducting the amount equivalent to the amount specified

in the preceding item from the basic amount is to be charged:

- (a) if a case is transferred from an incorporated administrative agency or other corporation based on the provisions of Article 13, paragraph (1) of the Act on Access to Information Held by Incorporated Administrative Agencies (Act No. 140 of 2001; referred to as the "Incorporated Administrative Agency Information Disclosure Act" below) (excluding the case stated in sub-item (b)): the amount equivalent to the amount of the fee related to a request for disclosure specified by the incorporated administrative agency or the other corporation based on the provisions of Article 17, paragraph (1) of the Incorporated Administrative Agency Information Disclosure Act (referred to as "amount equivalent to the disclosure request fee" below in this item);
 - (b) if a part of a corporate document is transferred from an incorporated administrative agency or other corporation based on the provisions of Article 13, paragraph (1) of the Incorporated Administrative Agency Information Disclosure Act: the amount to be specified through a deliberation with an incorporated administrative agency or other corporation among the amount equivalent to the disclosure request fee, as the amount to be borne by the head of an administrative organ that implements the disclosure based on the provisions of Article 14 of the Act; and
 - (c) if a part of an administrative document is transferred to an incorporated administrative agency or other corporation based on the provisions of Article 12-2 of the Act: the amount specified through a deliberation with the incorporated administrative agency or other corporation among the amount equivalent to the amount specified in the preceding item, as the amount to be borne by the head of an administrative organ that implements the disclosure based on the provisions of Article 14 of the Act.
- (2) If a disclosure requester makes a request for disclosure for the disclosure of multiple administrative documents that fall under any of the following items through one written request for disclosure, in applying the provisions of item (i) of the preceding paragraph, the multiple administrative documents are deemed to be one administrative document, and, in applying the provisions of the proviso to item (ii) of that paragraph in the case of receiving disclosure of administrative documents that are the multiple administrative documents, the amount obtained by sequentially adding the basic amount for administrative documents that are those multiple administrative documents to the basic amount for the other administrative documents that are those multiple administrative documents is deemed to be the basic amount:
- (i) multiple administrative documents compiled in one administrative document file (meaning the administrative document file prescribed in

Article 5, paragraph (2) of the Public Records and Archives Management Act (Act No. 66 of 2009)); and

- (ii) beyond what is stated in the preceding item, multiple administrative documents that are closely related to each other.
- (3) The disclosure request fee or the fee for implementation of disclosure must be paid by affixing revenue stamps to a written disclosure request or a document prescribed in Article 10, paragraph (1) or paragraph (1) of the preceding Article, except in a case that falls under any of the following items:
 - (i) when paying the disclosure request fee or the fee for implementation of disclosure related to administrative documents held by the following administrative organ, department, or organ:
 - (a) the Japan Patent Office; and
 - (b) a department or an organ, the head of which may be delegated the authority or affairs under the provisions of Article 15, paragraph (1) (for the disclosure request fee, limited to the department or organ to which the authority or affairs have been delegated), when the head of an administrative organ has given public notice in an Official Gazette the fact that it is not appropriate to pay the disclosure request fee or the fee for implementation of disclosure related to administrative documents held by the department or organization using revenue stamps; and
 - (ii) when the fact that the disclosure request fee or the fee for implementation of disclosure may be paid by cash at the office of an administrative organ or its department or organization (excluding those stated in sub-item (a) and (b) of the preceding item) and the location of the office have been given public notice in an Official Gazette by the head of the administrative organ, and the disclosure requester pays the disclosure request fee or the fee for implementation of disclosure at the office.
- (4) A person that receives disclosure of an administrative document may request a copy of the administrative document to be sent to them by paying the expenses required for sending the copy in addition to the fee for implementation of disclosure. In such a case, the expenses must be paid by the method specified by Order of the Ministry of Internal Affairs and Communications.

(Reduction or Exemption of Fees)

Article 14 (1) If the head of an administrative organ (if there is an official to whom the authority or affairs have been delegated pursuant to the provisions of Article 17 of the Act, that official; the same applies below in this Article) finds that a person receiving the disclosure of an administrative document is unable to pay the fee for implementation of disclosure due to economic difficulties, they may reduce or exempt the fee for implementation of disclosure,

up to 2,000 yen per request for disclosure.

- (2) A person who seeks the reduction or the exemption of the fee for implementation of disclosure under the provisions of the preceding paragraph must also submit a written application stating the amount for which the reduction or exemption is sought and the reason for this, at the time of making a proposal under the provisions of Article 14, paragraph (2) or (4) of the Act to the head of an administrative organ.
- (3) If the reason for seeking the reduction or the exemption of the amount of the fee is the fact that the applicant is receiving the assistance stated in the items of Article 11, paragraph (1) of the Public Assistance Act (Act No. 144 of 1950), a document proving the fact of receiving the assistance must be attached to the written application, and if any other fact is the reason, a document proving that fact must be attached to the written application.
- (4) Beyond what is provided for in paragraph (1), if the head of an administrative organ finds it appropriate to broadly inform the public about an administrative document related to a disclosure decision through a certain method of implementation of disclosure, the head of an administrative organ may reduce or exempt the fee for implementation of disclosure through this method.

(Delegation of Authority or Affairs)

Article 15 (1) Pursuant to the provisions of Article 17 of the Act, the head of an administrative organ (excluding the person prescribed in Article 4) may delegate the authority or affairs provided for in Chapter II of the Act which fall under their jurisdiction to the Director-General of the Cabinet Affairs Office, the Deputy Chief Cabinet Secretary for Cabinet Agency for Infectious Disease Crisis Management, the Secretary General of National Security Secretariat, the Assistant Chief Cabinet Secretary or the Director-General of the National Center of Incident Readiness and Strategy for Cybersecurity, the Cabinet Public Relations Secretary, the Director of Cabinet Intelligence or the Head of Cabinet Bureau of Personnel Affairs or the Director General for Personnel Policies, the head of a secretariat, bureau or department referred to in Article 17 or Article 53 of the Act for Establishment of the Cabinet Office (Act No. 89 of 1999), the post referred to in Article 17, paragraph (1) or Article 62, paragraph (1) or paragraph (2) of that Act, the heads of meetings on important policies referred to in Article 18 of that Act, the head of a Council, etc. referred to in Article 37 or Article 54 of that Act or the head of its secretariat, the heads of the facilities referred to in Article 39 or Article 55 of that Act, the heads of extraordinary organs referred to in Article 40 or Article 56 of that Act (including as applied mutatis mutandis pursuant to Article 18, paragraph (1) of the Imperial Household Agency Act (Act No. 70 of 1947)) or the head of its secretariat, the head of Local Branch Offices referred to in Article 43 or Article

57 of the Act for Establishment of the Cabinet Office (including as applied mutatis mutandis pursuant to Article 18, paragraph (1) of the Imperial Household Agency Act), the head of the secretariat of the commission referred to in Article 52 of the Act for Establishment of the Cabinet Office or its secretariat or department, the head of the General Secretariat of the commission referred to in that Article or its secretariat, bureau, department, or local office or its branch office, the head of the Grand Steward's Secretariat, the Board of Chamberlains, etc., departments referred to in Article 3 of the Imperial Household Agency Act, the post referred to in Article 14, paragraph (1) of that Act, the head of an organ referred to in Article 16, paragraph (1) of that Act or its secretariat, the head of an organ referred to in paragraph (2) of that Article, the head of local branch offices referred to in Article 17 of that Act, the post referred to in Article 13, paragraph (1) of the Act for Establishment of the Digital Agency (Act No. 36 of 2021), the head of the secretariat, bureau or department referred to in Article 7 of the National Government Organization Act (Act No. 120 of 1948), the head of the secretariat of a commission referred to in that Article or its secretariat or departments, the head of the General Secretariat of the commission referred to in that Article, the head of a council, etc. referred to in Article 8 of that Act or its secretariat, the head of the facilities referred to in Article 8-2 of that Act, the head of an extraordinary organ referred to in Article 8-3 of that Act or its secretariat, the head of the local branch office referred to in Article 9 of that Act, or the post referred to in Article 20, paragraph (1) or (2) of that Act.

- (2) Pursuant to the provisions of Article 17 of the Act, the Commissioner General of the National Police Agency may delegate the authority or affairs provided for in Chapter II of the Act which are under their jurisdiction to the head of the Commissioner-General's Secretariat or the bureau referred to in Article 19, paragraph (1) of the Police Act (Act No. 162 of 1954), the head of the department referred to in paragraph (2) of that Article, the head of an affiliated organ referred to in Article 27, paragraph (1), Article 28, paragraph (1) or Article 29, paragraph (1) of that Act, or the head of a local organ referred to in Article 30, paragraph (1) or Article 33, paragraph (1) of that Act.
- (3) When seeking to delegate the authority or affairs pursuant to the provisions of the preceding two paragraphs, the head of an administrative organ must give public notice of the governmental position of the person receiving the delegation, the authority or affairs to be delegated, and the day on which the delegation takes effect.

Supplementary Provisions

This Cabinet Order comes into effect on the day on which the Act comes into

effect (April 1, 2001).

Appended Table (Re: Article 13)

Type of Administrative Document	Method of Implementation of Disclosure	Amount of Fees for Implementation of Disclosure
(i) Document or picture (excluding those that fall under rows (ii) through (iv), or row (viii))	(a) Inspection of documents or pictures	100 yen per sheet of paper up to 100 sheets
	(b) Inspection of photographed film printed on photographic paper	100 yen per sheet of paper, plus 760 yen per sheet up to 12 sheets
	(c) Delivery of paper on which the document or picture is copied by a copy machine (excluding delivery that falls under the method stated in (d))	10 yen per sheet of paper (40 yen for A2 size paper and 80 yen for A1 size paper)
	(d) Delivery of paper on which the document or picture is copied in color by a copy machine	20 yen per sheet of paper (140 yen for A2 size paper and 180 yen for A1 size paper)
	(e) Delivery of photographed film printed on photographic paper	120 yen per sheet of paper (520 yen for a sheet of paper with a length of 230 millimeters and a width of 254 millimeters) plus 760 yen per sheet up to 12 sheets
	(f) Delivery of an optical disc (limited to those that may be reproduced by playback equipment for optical discs whose diameter is 120 millimeters which conform to Japanese Industrial Standard X0606 and X6281) on which an electronic or magnetic record produced by scanning the document or picture is recorded	100 yen per disc plus 10 yen per sheet of document or picture

	(g) Delivery of an optical disc (limited to those that can be reproduced by playback equipment for optical discs whose diameter is 120 millimeters which conform to Japanese Industrial Standard X6241) on which an electronic or magnetic record produced by scanning the document or picture is recorded	120 yen per disc plus 10 yen per sheet of document or picture
	(h) Method taken by applying the Act on Use of Information and Communications Technology	10 yen per sheet of document or picture
(ii) Microfilm	(a) Inspection of the paper on which the microfilm is printed	10 yen per sheet of paper
	(b) Inspection of the microfilm projected by a dedicated device	290 yen per roll of film
	(c) Delivery of the paper on which the microfilm is printed	80 yen per sheet of paper (140 yen for A3 size paper, 370 yen for A2 size paper, and 690 yen for A1 size paper)
(iii) Photographic film	(a) Inspection of the photographic film printed on photographic paper	10 yen per sheet of paper
	(b) Delivery of the photographic film printed on photographic paper	30 yen per sheet of paper (430 yen for a sheet of paper with a length of 230 millimeters and a width of 254 millimeters)
(iv) Slide (excluding those that fall under row (ix))	(a) Inspection of the slides projected by a dedicated device	390 yen per roll of slides
	(b) Delivery of a photographic paper on which the slide are printed	100 yen per sheet of paper (1,300 yen for a sheet of paper with a length of 230 millimeters and a width of 254 millimeters)
(v) Audio tape (excluding those that fall under row (ix)) or audio disc	(a) Listening to the audio tape or audio disc played by a dedicated device	290 yen per roll of tape or disc

	(b) Delivery of an audio cassette tape on which the audio tape or audio disc is copied	430 yen per roll of tape or disc
(vi) Video tape or video disc	(a) Viewing of the video tape reproduced or video disc played by a dedicated device	290 yen per roll of tape or disc
	(b) Delivery of a video cassette tape on which the video tape or video disc is copied	580 yen per roll of tape or disc
(vii) Electronic or magnetic record (excluding those that fall under row (v), row (vi), or row (viii))	(a) Inspection of the electronic or magnetic record output and printed on paper	200 yen per sheet of paper up to 100 sheets
	(b) Inspection or viewing of the electronic or magnetic record reproduced by a dedicated device	410 yen per file
	(c) Delivery of paper on which the electronic or magnetic record is output and printed (excluding delivery that falls under the method stated in (d))	10 yen per sheet of paper
	(d) Delivery of paper on which the electronic or magnetic record is output and printed in color	20 yen per sheet of paper
	(e) Delivery of an optical disc (limited to those that can be reproduced by playback equipment for optical discs whose diameter is 120 millimeters which conform to Japanese Industrial Standard X0606 and X6281) on which the electronic or magnetic record has been copied	100 yen per disc plus 210 yen per file

	(f) Delivery of an optical disc (limited to those that can be reproduced by playback equipment for optical discs whose diameter is 120 millimeters which conform to Japanese Industrial Standard X6241) on which the electronic or magnetic record is copied	120 yen per disc plus 210 yen per file
	(g) Method of using an electronic data processing system	210 yen per file
	(h) Delivery of an open-reel tape with a width of 12.7 millimeters on which the electronic or magnetic record has been copied	7,000 yen per roll of tape plus 210 yen per file
	(i) Delivery of a magnetic tape cartridge with a width of 12.7 millimeters on which the electronic or magnetic record has been copied	800 yen per cartridge (2,500 yen for those that conform to Japanese Industrial Standard X6135 and 8,600 yen, 10,500 yen, or 12,900 yen for those that conform to International Standards 14833, 15895, or 15307, respectively) plus 210 yen per file
	(j) Delivery of a magnetic tape cartridge with a width of 8 millimeters on which electronic or magnetic record has been copied	1,800 yen per cartridge (2,600 yen for those that conform to Japanese Industrial Standard X6142 and 3,200 yen for those that conform to International Standards 15757) plus 210 yen per file
	(k) Delivery of a magnetic tape cartridge with a width of 3.81 millimeters on which the electronic or magnetic record is copied	590 yen per cartridge (800 yen, 1,300 yen, or 1,750 yen for those that conform to Japanese Industrial Standard X6129, X6130, or X6137, respectively) plus 210 yen per file
(viii) Motion picture film	(a) Inspection of motion picture film projected by a dedicated device	390 yen per film

	(b) Delivery of a video cassette tape on which the motion picture film is copied	6,800 yen (13,000 yen for a 16-mm motion picture film and 10,100 yen for 35-mm motion picture film) plus 2,750 yen (3,200 yen for 16-mm motion picture film and 2,650 yen for 35-mm motion picture film) per ten minutes of recording time
(ix) Slides and audio tape (limited to those prescribed in Article 9, paragraph (5))	(a) Viewing of the slides displayed and listening to the audio tape reproduced by dedicated devices	680 yen per roll of slide or tape
	(b) Delivery of the slides or video cassette tape on which the audio tape is copied	5,200 yen (if the number of slides exceeds 20, 5,200 yen plus 110 yen per additional slide)
<p>Note: If duplex printing is used infor the cases ofreferred to in row (1i), (c) or (d), row (2ii), (c), or row (7vii), (c) or (d), the amount of fee is calculated by regardingconsi dering that one side of paper asis one piecesheet of paper.</p>		